



CREDENTIAL EVALUATION APPLICATION

Complete electronically or print clearly. Required items are marked with an asterisk (*).

01 Applicant Information

Tell us how to contact you

FIRST NAME *

LAST NAME *

GENDER * (FEMALE / MALE / NONBINARY / SELF-DESCRIBE)

DATE OF BIRTH (MM/DD/YYYY) *

COUNTRY OF BIRTH

COUNTRY WHERE EDUCATION WAS COMPLETED *

TELEPHONE *

EMAIL ADDRESS *

CURRENT MAILING ADDRESS *

02 Evaluation Request

Select the options that apply

CREDENTIAL LEVEL

☐ General academic

☐ Doctoral work

☐ U.S. armed forces

☐ Other

SPECIFY

REPORT TYPE - SELECT ONE

☐ Summary report

☐ Course-by-course - no clinical

☐ Course-by-course - with clinical

INTENDED USE - SELECT ONE

☐ College / university

☐ Employment

☐ Professional licensing

☐ Immigration

☐ Other

03 Processing & Copies

Current fees are listed at iicus.com

PROCESSING TIME - SELECT ONE

☐ Standard - 21 days

☐ 15 days

☐ 10 days

☐ 5 days

☐ 3 days

☐ 24 hours

ADDITIONAL COPIES

NEXT

Complete your education history, delivery instructions, document checklist, and signature on Page 2.



EDUCATION, DELIVERY & DECLARATION

Attach clear copies of all supporting records. Do not place original documents in the PDF file.

04 Education History

List up to four institutions

SCHOOL / COLLEGE / UNIVERSITY	DATES ATTENDED	DIPLOMA / DEGREE EARNED	DATE EARNED

05 Report Delivery

Tell us where the evaluation should be sent

- ☐ Send the original and one copy to me ☐ Send the original to an institution / agency and one copy to me

INSTITUTION OR AGENCY NAME

INSTITUTION OR AGENCY MAILING ADDRESS

06 Supporting Documents

Include only the documents relevant to your evaluation

- ☐ Diploma / degree certificate ☐ Transcripts / academic records
- ☐ Certified English translations ☐ Course syllabus, if requested

07 Payment, Refund & Declaration

Read before signing

Payment and refund policy: IIC will provide the total and payment instructions after reviewing the application. Evaluation work begins after all required documents and full payment are received. Cancellations before work begins are refunded less a \$35 administrative fee; evaluation and rush fees are non-refundable after work begins. If IIC misses a paid rush deadline for reasons within its control, the rush surcharge will be refunded. By signing, I certify this application is accurate and I have reviewed the Terms & Conditions, Privacy Policy, rates, and document requirements at iicus.com.

APPLICANT SIGNATURE (TYPE FULL LEGAL NAME) *

DATE *

SUBMIT

Email the form and documents to info@iicus.com, or mail them below.

VISIT WEBSITE